

EMPLOYMENT NOTICE

Employment Notice No: APDC/OS/01/2020

(Published on 26.08.2020 in our APDC website, <https://www.apdc.ap.gov.in/> and in I&PR Department website <http://ipr.ap.nic.in/>)

ANDHRA PRADESH DIGITAL CORPORATION LIMITED (APDC)

(100% State Owned Company)

Infrastructure and Investment Department

Government of Andhra Pradesh

**4th Floor, NTR Administrative Block, Pandit Nehru Bus Station,
Vijayawada –520 013, Krishna District, Andhra Pradesh**

APDC invites applications for the following positions from qualified and experienced candidates for employment on outsourcing/temporary basis to work on digital and social media platforms:

(1). Post CODE : APDC/SO/SM/01

Position: Special Officer, Social Media – Vacancy (1)

Essential Qualification: Post Graduate Degree in Business Administration from Recognised University.

Experience Required: Minimum 4-6 Years of experience in relevant area/organization.

Preference will be given to candidates with B.Tech/B.E/M.Tech/MBA-Systems and working knowledge of social media platforms. Prior experience in digital marketing/campaign is preferable.

(2). Post CODE: APDC/SMA/SM/02

Position: Social Media Analysts– Vacancies (46)

Essential Qualification: Any Graduate from recognised University

Experience Required: Minimum 1 to 2 Years of experience in relevant area/organization.

Preference will be given to candidates with B.Tech/B.E or Post Graduation Degree and working knowledge of social media platforms. prior experience with digital content creation/promotion is preferable.

(3). Post CODE: APDC/DC/SM/03

Position: Digital Campaigners– Vacancies (25)

Essential Qualification: Any Graduate from recognised University

Experience Required: Minimum 6 Months to 1 Years of experience in relevant area/organization.

Preference will be given to candidates with B.Tech/B.E and working knowledge of social media platform or who has completed a certification course in social media.

Note:

(a). Only shortlisted candidates will be intimated and called for a Personal Interview through Physical/Online mode (Skype/WhatsApp/Google Meet).

(b). The selected candidates will be hired on out-sourcing basis purely on temporary/project work basis and will be paid consolidated/fixed remuneration per month.

(c). Selection process includes skill-test, so it is advised to apply only if you have prior experience as per the above-mentioned criteria.

(d). It is mandatory for all the Candidates to enclose soft/scan copy of documents in a single PDF file not exceeding 5MB (like Passport Size Photo along with Signature, Date of Birth Proof, Community Certificate for SC/ST/BC, and Educational Qualifications from SSC, Intermediate, Degree and PG).

(e). Candidates found not suitable for the job, or if their services are not required any further or those who have not performed as per the requirements of APDC, shall be liable to be terminated without any notice.

(f). Age limit/Age Relaxation are as per Government norms.

(g). Remuneration will be according to Government Norms and decided by the Selection Committee.

(h). While applying, please mention the Post Code (Position applying for) in the Subject of your email.

For More details, please find our advertisement kept on **26.08.2020 AN** in our website <https://www.apdc.ap.gov.in/> and I&PR Website <http://ipr.ap.nic.in/>

Interested candidates may apply via email jobsatapdc@gmail.com : Please email your most recent resume/CV with a cover letter. **(Applications without and Cover Letter will not be considered)**

For more details please email us to gm.hrd.apdc@gmail.com

The last date/time for submission of applications through email on or before **5:00 PM of 02.09.2020**.

Signature valid

Digitally signed by VASUDEVA
REDDY CHINNA
Date: 2020.08.26 15:55:21 IST

Date: 26-08-2020
Place: Vijayawada

Vice Chairman & Managing Director
AP Digital Corporation Limited (APDC)